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#### COMMUNITY SERVICE WORK PLACEMENTS

#### GRANT AID 2022-2023

PBNI has responsibility for securing placements for individuals who are subject to Community Service/Supervised Activity Orders imposed by the Courts.

To fulfil the obligations of these Orders, the people to which they are subject complete unpaid work placements within their communities in local organisations. **PBNI therefore invites applications from organisations in the Community and Voluntary Sector (CVS) to provide such placements, particularly those from rural areas who have historically been under-represented through this funding, such as Armagh, Ballymena, Downpatrick, Dungannon, Enniskillen, Magherafelt, Omagh and Portadown.** Successful applicants will be required to provide meaningful work and effective supervision of people subject to any such Court Orders.

Successful applicants will be required to maintain records of work to provide evidence towards the achievement of completed hours for participants. In addition, organisations may provide access to accredited training courses to fulfil a proportion of placement hours and will be awarded extra points in the scoring process if this is available. Quarterly review meetings will take place between PBNI Area Managers and the placements to review the delivery of the work.

As part of the funding arrangements, PBNI requires successful applicants to publically acknowledge and refer to that funding throughout the lifetime of the allocation. The purpose of this is to raise awareness of the partnership role PBNI and CVS plays in contributing to safer communities. Furthermore, in promoting its work PBNI may seek to use a placement to raise awareness of this.

Organisations who receive funding will therefore be required to issue a press release to the media and via social media channels (if the CVS organisation uses social media) within a month of receipt of funding. A template for use will be provided.

Decisions on number and monetary value of the grant allocation will be based on the number of suitable applications, available placements and the final 2022-23 budget settlementto meet our operational requirements across Northern Ireland.

Further information including PBNI’s grant funding policy, procedures and application forms are available via the PBNI Website, [www.pbni.org.uk](http://www.pbni.org.uk). We recommend that you read and fully understand the contents of the application and the supporting documents required before applying.

Completed application forms must be submitted electronically to the PBNI Procurement and Grants Manager, Graham Parkinson at [Graham.Parkinson@probation-ni.gov.uk](mailto:Graham.Parkinson@probation-ni.gov.uk).

**CLOSING DATE FOR RECEIPT OF APPLICATIONS IS**

**2PM ON 31st AUGUST 2022**

**Organisations already in receipt of Community Service funding need not apply**

**Applications received after the closing date will NOT be accepted**